

WASHOE COUNTY REGIONAL 800 MHz COMMUNICATION SYSTEM

Joint Operating Committee

MEETING AGENDA

Friday ~ January 17, 2014 ~ 11:00 a.m.
Washoe County Administration Complex
Building C - Conference Room
1001 East Ninth Street, Reno, Nevada

PURSUANT TO NRS 241.020, THIS NOTICE HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: Regional Public Safety Training Center, 5190 Spectrum Parkway, Reno, Nevada; Reno City Hall, One East First Street, Reno, Nevada; Sparks City Hall, 431 Prater Way, Sparks, Nevada; Washoe County Administration, 1001 East Ninth Street, Reno, Nevada; Washoe County Library, 301 South Center Street, Reno, Nevada; and Nevada Department of Transportation, 1263 South Stewart Street, Carson City, Nevada. The support documentation for the items on the agenda, provided to the 800 MHz Joint Operation Committee, is available to members of the public at the County's Technology Services office (1001 E. 9th Street, Building C, second floor, Reno, Nevada), Beth Thompson at (775) 328-2351 or Annette Van Der Wall at (775) 328-2352; and on the County's website at:

<http://www.washoecounty.us/technology/800MHzJointOperatingCommittee.htm>;

The 800 MHz Joint Operating Committee may consider items on the agenda out of order.

The 800 MHz Joint Operating Committee may combine two or more agenda items for consideration.

The 800 MHz Joint Operating Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Time Limits – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment specific to the action item of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 800 MHz Joint Operating Committee meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business – The 800 MHz Joint Operating Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments – The 800 MHz Joint Operating Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 800 MHz Joint Operating Committee. However, responses from 800 MHz Joint Operating Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 800 MHz Joint Operating Committee will consider, 800 MHz Joint Operating Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 800 MHz Joint Operating Committee meeting agenda. The 800 MHz Joint Operating Committee may do this either during the Public Comment item or during the following item: **“800 MHz JOINT OPERATING COMMITTEE MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** (Non-action item).”

This facility is accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify the Washoe County Manager's Office, 328-2000, 48-hours before the meeting.

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1. **CALL TO ORDER, ROLL CALL AND INTRODUCTION OF NEW MEMBERS** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] - Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Joint Operating Committee agenda. The 800 MHz Joint Operating Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the 800 MHz Joint Operating Committee as a whole.
3. **ELECTION OF OFFICERS** [For possible action] – 1) Chair; 2) Vice-chair; and 3) Secretary
4. **APPROVAL OF THE NOVEMBER 21, 2013, MINUTES** [For possible action]
5. **CORRESPONDENCE** [Non-action item] – Tracy Moore
6. **WEDEKIND RADIO SITE** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify a request by the City of Sparks for assistance in the acquisition, development and future operations of a radio repeater site located on BLM (Bureau of Land Management) land. This site is located north of Wedekind Road and east of the Pyramid Highway and when completed will provide improved coverage for all agencies that operate in the Spanish Springs area including the Pyramid Highway corridor. Jake Conely - City of Sparks. [Continued from November 21, 2013]*
7. **PS FIRE 1 AND ITS REQUIREMENT ON THE FIRST PAGE** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify a recommendation from the 800 MHz Users Committee to place PS Fire1 on the first page in the 16th position, of Law Enforcement radios. Shawn Tayler – Regional Communications Coordinator [Continued from November 21, 2013]*
8. **HISTORICAL INFORMATION ON THE 5-PERCENT CONTRIBUTION TO THE WASHOE COUNTY REGIONAL COMMUNICATIONS SYSTEM INFRASTRUCTURE ACCOUNT** [Non-action item] – *An informational presentation on the history of the 5-percent contribution to the Washoe County Regional Communications System's Infrastructure Account. Laura Schmidt – Chief Information Management Officer*
9. **FISCAL YEAR 2014-2015 800 MHz OPERATIONS AND MAINTENANCE BUDGET** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify the 800 MHz Users Committee recommendation on the proposed Fiscal Year 2014-2015 Operations and Maintenance Budget. Laura Schmidt – Chief Information Management Officer*
10. **AREAS OF LIMITED COMMUNICATIONS** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify a proposal to secure a cost estimate to conduct a study of options to address communications coverage issues. Shawn Tayler – Regional Communications Coordinator*

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11. **NEVADA COMMUNICATIONS STEERING COMMITTEE UPDATE** (Non-action item) – *An informational update and possible direction to staff on recent activities of the NCSC (Nevada Communications Steering Committee). Minutes of previous NCSC meeting minutes can be found at: <http://dem.nv.gov/NCSC/NCSC/>. Shawn Tayler – Regional Communications Coordinator and/or Jake Conely*
12. **800 MHz USERS COMMITTEE UPDATE** [For possible action] – *A review, discussion and possible direction on recent actions/recommendations of the 800 MHz Communications System Users Committee. Ryan Sommers*
13. **800-MHz REGIONAL COMMUNICATIONS SYSTEM STATUS UPDATE** [For possible action] – *An informational update on the status of the communications system. Shawn Tayler – Regional Communications Coordinator*
14. **COMMUNICATIONS SYSTEM RADIO UPDATE** [For possible action] – *A review, discussion and possible direction to staff to work with NDOT (Nevada Department of Transportation), NV DPS (Nevada Department of Public Safety) and NV Energy on testing and evaluating possible new radio system technologies. Shawn Tayler – Regional Communications Coordinator*
15. **SUGGESTED MODIFICATIONS TO THE INTERLOCAL AGREEMENT** (For possible action) – *A review, discussion and possible direction and or recommendation to staff on the upcoming renewal of and suggested modifications to the WCRCS (Washoe County Regional Communications System) Interlocal Agreement. Ryan Sommers – Chair, 800 MHz Users Committee*
16. **COMMUNICATIONS SYSTEM CAPACITY UPDATE** [For possible action] – *A review, discussion and possible direction to staff on the expanding dispatch console needs and infrastructure upgrades needed to support them. Shawn Tayler – Regional Communications Coordinator*
17. **COMMUNICATIONS PLAN AND USE OF MUTUAL AID FREQUENCY DURING A SYSTEM FAILURE** (For possible action) – *A review, discussion and possible action to approve, deny or otherwise modify a recommendation by the 800 MHz Users Committee to approve an update to the SOG (Standard Operating Guidelines), including update on work done to date as well as goals and publication of the guide, that includes the Interlocal Agreement and rules for usage of the system as well as an inventory of command vehicles, other mobile equipment and protocols for deployment during critical emergency incidents for current and future users of the regional communications system.*
18. **REBANDING UPDATE** (For possible action) – *A review, discussion and possible direction to approve, deny or otherwise modify a recommendation as it pertains to the Rebanding process. Gwen Brandenburg – The Galena Group, Inc.*

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19. **CO-LOCATION SERVICES AT THE FOX MOUNTAIN SITE** [For possible action] – *An ongoing review, discussion and possible action approve, deny or otherwise modify the 800 MHz Users Committee recommendation on the Allied Nevada Gold Corporation's request for use of WCRCS (Washoe County Regional Communications System) generated power for the Fox Mountain Repeater site building and antenna tower. Shawn Tayler – Regional Communications Coordinator*
20. **REGIONAL COMMUNICATIONS, OPERATIONS AND COORDINATION TEAM** [Non-action item] – *An informational update on the development of a Regional Communications, Operations and Coordination Team. Chris Magenheimer – North Lake Tahoe Fire Protection District*
21. **COMMUNICATIONS TEAM UPDATE** [For possible action] – *A review, discussion and possible direction to 800 MHz Users Committee to develop teams of Communication Unit Leaders (COML), Communication Technicians (COMT), Radio Operators (RADO) and Emergency Dispatchers to assist in communication needs during planned and unplanned events that require the use of a Communications Unit. Jake Conely*
22. **EMERGENCY ITEMS** [For possible action]
23. **ESTABLISH the JOC (Joint Operating Committee) QUARTERLY MEETING SCHEDULE FOR 2014** [For possible action] – *A review, discussion and possible action to set the JOC (Joint Operating Committee) meeting schedule for the first month of each quarter on the third or fourth Friday of the month; 1) April 17 or 24; 3) July 15 or 22; and 3) October 17 or 24, 2014.*
24. **800 MHZ JOINT OPERATING COMMITTEE MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item]
25. **PUBLIC COMMENTS** [Non-action item] - *Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Joint Operating Committee agenda. The 800 MHz Joint Operating Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the 800 MHz Joint Operating Committee as a whole.*
26. **ADJOURNMENT** [Non-action item]